UF UNIVERSITY of FLORIDA

Preservation of Historic Buildings and Sites Committee

August 19th, 2025 @ 2:00 PM

Planning Design & Construction Conference Room, Stadium 225

Agenda

ITEM	PRESENTERS	TIME*	ACTION
Adoption of Agenda & Minutes	Chair	2:00 – 2:05	Approval
Introductions	Chair	2:05 – 2:10	Information
Chair's Report/ Committee Protocols and Code of Conduct	Chair	2:10- 2:15	Information
Major Projects			
NONE			
Minor Projects			
MP08299 – George A. Smathers Complete Masonry and Window Water Repair	BFrank Studio	2:15 – 2:35	Approval
MP09316-230 – University Press Storage – Demo & New Parking Lot	Stephen Roberts	2:35 – 2:55	Approval
Other Business			
Member Comments		2:55 – 3:00	Information
Public Comments on items not on the agenda (3 minutes per speaker)		3:00 – 3:05	Information

* Times are approximate

Next Meeting – September 16th, 2025

Committee Protocols and Code of Conduct

Purpose:

The University of Florida is committed to promoting transparency and opportunity for public comment regarding the governance of the University of Florida. This committee also respects the time of its member volunteers and its need to conduct business in an orderly fashion.

Protocols:

• **Comments on Agenda Items:** The Committee Chair will ask for public comment prior to a vote being taken on an agenda item. Such comments will be limited to 3 minutes. This time limit may be extended or shortened (at the discretion of the Chair) depending upon the number of speakers. Speakers will be asked to identify themselves. Only one speaker will be permitted to speak at a time. A group of individuals wishing to address the committee on a common proposition may be asked to designate a representative to speak on its behalf to ensure the orderly presentation of information to the committee.

• **Comments on Non-Agenda Items:** Committee agendas will provide a time for public comment on items NOT on the agenda, and such comments will be limited to 3 minutes. This time limit may be extended or shortened (at the discretion of the Chair) depending upon the number of speakers. Speakers will be asked to identify themselves. Only one speaker will be permitted to speak at a time. A group of individuals wishing to address the committee on a common proposition may be asked to designate a representative to speak on its behalf to ensure the orderly presentation of information to the committee.

• **Request to Place an Item on the Agenda:** A request to place an item on the committee meeting agenda must be submitted to the Committee Chair no later than two business days or forty-eight hours in advance of the committee meeting scheduled. Speakers must specify the topic and relevance to the committee's charge as outlined in the Faculty Senate Bylaws. Placement of items on the meeting agenda is at the sole discretion of the Chair.

Decorum:

• Order must be preserved, and disruptive behavior will not be tolerated.

• No person shall, by speech or otherwise, delay or interrupt this meeting.

• The Committee Chair may enforce the rules of decorum.

• In the event the Committee Chair requests the removal of an individual or individuals, the Chair will take the following steps:

  o Warn the individual that their conduct is disrupting the meeting; if it continues, they will be asked to leave the meeting.

  o If the conduct continues, the Chair may revoke the individual's right to attend or speak at the meeting and direct the dedicated staff to remove the individual from the room.

Disruptive Behavior that violates the rules of Decorum includes, but is not limited to:

• Using obscene, profane or vulgar language

• Refusal to leave podium, microphone or relinquish the floor when requested to do so

• Outburst of approval or disapproval

• Creating noise in sidebar conversation, electronic device, or other means which interrupts a speaker or staff, or makes it difficult for others to participate in the meeting

• Jeers or heckling which interrupt a speaker or staff

• Conduct creating danger to another's property or person

• Provoking or engaging in a fight

• Violent or tumultuous conduct threatening the safety of another

Access:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in a Committee meeting is asked to advise the ADA Office at least 5 days before the meeting by contacting the UF ADA Office at, at adaservices@ufl.edu or (352) 294-8720. Individuals who are deaf, hard of hearing, or who have a speech disability may contact the ADA Office using the Florida Relay Service 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice).